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From: **Sea Grant Fellows - NOAA Service Account** <oar.sg.fellows@noaa.gov>

Date: Fri, Jul 19, 2024 at 12:37 PM

Subject: 2024 Knauss RPPRs (Fellow and Host Actions)

Good Afternoon Fellows, Program Contacts and Research Coordinators,

Mid-year RPPRs are due! Fellows and programs you will need to work together to submit your RPPRs by the end of August.

Fellows - you will need to submit the below information to your programs so they can upload into the reporting system. Some aspects of the information will need to be individual PDFs, some can be completed on the fillable PDF attached - **ultimately you will be submitting three separate PDFs (B.2, B.4, fillable form)**. We have indicated submission style for each section below. We encourage you to reference your PD plans, please read the guidance for each section completely!

Programs - you will need to track and submit the semi-annual report to the eRA system prior to the deadline for each Knauss award. Please follow the [interim supplemental guidance](#) for all sections not listed below.

Please let us know if you have any questions.

Maddie

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B.2 - Major accomplishments

Fellows should prepare a summary list of accomplishments for the given reporting period. Fellows are encouraged to use the accomplishments list as developed as part of their professional development plan. Accomplishments may include work and educational milestones and should cover any significant results (both positive and challenges) and key outcomes or achievements. All reported accomplishments should be completed while on duties as a Knauss fellow. No more than two pages, may be a bulleted list.

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B.4 - Training and professional development

Fellows should prepare a summary list of professional development and training for the given reporting period. Fellows are encouraged to use the list as developed as part of their professional development plan. Training activities are those in which fellows advanced professional skills and experience assist others in attaining greater proficiency. Professional development activities result in increased knowledge or skill in a fellow's area of expertise and may include workshops, conferences, seminars, study groups, and individual study. Include participation in conferences, workshops, and seminars not listed under major activities. All

reported accomplishments should be completed while on duties as a Knauss Fellow. No more than one page bulleted list.

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B.5 – Results dissemination

Fellows should describe how they have disseminated information about the Knauss Program to communities of interest. Include any outreach activities that have been undertaken to reach members of communities who are not usually aware of these research activities, for the purpose of enhancing public understanding and increasing interest in learning and careers in science, technology, and the humanities. All reported accomplishments should be completed while on duties as a Knauss fellow. No more than one page bulleted list. N/A is an acceptable answer.

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C.1 - Publications

Fellows should provide a list of publications. Fellows should only include publications that will include a credit to the Sea Grant Knauss program. Publications that should credit the Sea Grant award are those that have benefited from the financial support of the award—for example, if a fellow is working on a publication as part of their professional development, they use funds for travel, or to complete research. These publications should also be submitted to the NOAA Library Sea Grant Collection. N/A is an acceptable answer.

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C.3 - Technologies or techniques

Fellows should report on any technologies or techniques that they have directly developed as part of their duties as a Knauss fellow. For a fellow to consider development as part of their portfolio, they must be able to claim at least 50% responsibility. Categories include: Audio or video/ Data or Databases; Research Material; Educational aids or Curricula; Evaluation Instruments; Instruments or equipment; models; Physical Collections; Protocols; Software; Survey Instruments; Interventions; New Business Creation; Other. N/A is an acceptable answer.

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C.4 - Inventions, patent applications, and/or licenses

Fellows should report on inventions, patent applications and/or licenses that have resulted from their work as a Knauss Fellow. For a Fellow to consider development as part of their portfolio, they must be able to claim at least 50% responsibility. N/A is an acceptable answer.

TO BE SUBMITTED ON THE FORM

C.5 - Other products and resources

Fellows should report on any other products or resources that have been developed as part of their duties as a Knauss fellow. For a fellow to consider development as part of their portfolio, they must be able to claim at least 50% responsibility. Categories include: Audio or video/ Data or Databases; Research Material; Educational aids or Curricula; Evaluation Instruments; Instruments or equipment; models; Physical Collections; Protocols; Software; Survey Instruments; Interventions; New Business Creation; Other. N/A is an acceptable answer.