

LEGAL STUDIES, A.A.S.

The Legal Studies program provides a foundational, practical, and empowering understanding of the American legal system and prepares its graduates to perform substantive legal work under the supervision of an attorney. Students that complete this program are trained and qualified to seek employment as paralegals. Although paralegals cannot provide legal services directly to the public, except as permitted by law, they are deeply involved in the daily, substantive work of attorneys. Paralegals assist attorneys in a variety of legal environments by performing tasks, including but not limited to, drafting legal documents, performing legal research, interviewing witnesses and clients, assisting in trial preparation, and creating, organizing, and maintaining legal files. Students must be accepted into the program after completing the initial prerequisite courses.

For more information about Legal Studies, please visit the program page (<https://www.cod.edu/academics/programs/paralegal/>).

Degree Requirements

Field of Study Code: LGLST.AAS

Code	Title	Credits
Program Requirements		
LGLST 1100	Introduction to Law and Paralegal Studies	3
LGLST 1150	Drafting Legal Documents	3
LGLST 1200	Civil Litigation	3
LGLST 1250	Legal Ethics/Law Office Organization	3
LGLST 1500	Introduction to Legal Research and Writing	3
LGLST 2100	Advanced Legal Research and Writing	3
LGLST 2425	Law Office Technology	3
LGLST 2500	Personal Injury, Tort and Insurance Law	3
LGLST 2600	Paralegal Practicum	3
ENGLI 1101	English Composition I	3
Select one of the following:		3-6
MATH 1218	General Education Mathematics	
MATH 1100 & PSYCH 1100	Business Mathematics and General Psychology	
MATH 1100 & SOCIO 1100	Business Mathematics and Introduction to Sociology	
OFTI 1200	Microsoft 365 for Business Professionals	3
OFTI 2600	Professional Development	3
or OFTI 1201	Advanced Microsoft 365	
or OFTI 1203	E-Mail and Electronic Communication	
or OFTI 1210	Word Processing I	
or OFTI 1300	Virtual Office Assistant	
PHILO 1110	Ethics	3
or PHILO 1114	Business Ethics	
POLS 1101	American Politics	3
SPEEC 1100	Fundamentals of Speech Communication	3
Program Electives		
Select 12 credits from any 1000- and 2000-level Legal Studies courses or the Criminal Justice courses listed below: ^{1,3}		12
CRIMJ 1151	Constitutional Law	
CRIMJ 1153	Courts, Evidence, and Mock Trial	

General Education

Select a 4-credit, IAI-approved Physical and Life Sciences lab science course ²	4
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Total Credits	64-67
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¹ In addition to the courses listed above.

² All other General Education requirements are listed within the program requirements.

³ A list of Legal Studies courses can be found in the catalog (<https://catalog.cod.edu/courses-a-z/plgl/>).