

**Michigan State University
College of Agriculture and Natural Resources
Institute of Agricultural Technology
and
Monroe County Community College**

CONSORTIUM AGREEMENT

Michigan State University's College of Agriculture and Natural Resources ("MSU CANR") and Monroe County Community College, pursuant to this Consortium Agreement (the "Agreement"), agree to provide inter-institutional instructional programs in Agricultural Operations Certificate and Associate of Applied Science (AAS) (each a "Program" and collectively, the "Programs"). The specific courses and requirements for the Programs are outlined in Appendix A (MSU IAT Certificates, additional AAS requirements). The inter-institutional understanding includes the following major points:

**A. Both Parties Desire to Enhance Agriculture, Food and Natural Resources Post-Secondary Education in Michigan and Increase Student Access to Such Educational Opportunities
MSU CANR and Monroe County Community College shall use reasonable efforts to:**

1. Engage in an inclusive planning process to enhance post-secondary educational opportunities and student recruitment in the agriculture, food, and natural resources disciplines.
2. Identify and recruit potential partners and sponsors of agriculture, food, and natural resources programs.
3. Identify resource needs related to future programming.
4. Foster connections and partnerships with stakeholders that enhances post-secondary agriculture, food, and natural resources education.

A. Certificate Program

MSU CANR, with instructional coordination provided by its Institute of Agricultural Technology ("IAT"), will offer coursework that, combined with credits from Monroe County Community College, will allow students to complete a certificate program in Agricultural Operations.

1. MSU will provide students with a schedule of MSU courses needed to complete a certificate in the respective Programs (see Appendix A for list of MSU courses).
2. Monroe County Community College will provide the coursework that students must complete in addition to the MSU courses required to earn a certificate in the respective Programs, including developmental and prerequisite coursework, and student tutoring in necessary (see Appendix A and A2 for list of Monroe County Community College courses). Students must earn a minimum grade of 2.0 in all Monroe County Community College courses that are to be transferred to MSU for completion of a certificate program.

B. Associate of Applied Science

1. Monroe County Community College will offer an Associate of Applied Science for those students who wish to add an AAS degree to an MSU certificate. Monroe County Community College agrees to accept all MSU Certificate coursework in transfer toward the AAS in where the

grade is a 2.0 or better to be awarded an associate degree at Monroe County Community College, students must complete all required coursework, with at least 24 credits of coursework at Monroe County Community College and program requirements for the AAS.

2. MSU CANR will keep its course equivalencies up-to-date in Transfer MSU (<http://transfer.msu.edu/>) and will provide Monroe County Community College with curriculum guidelines, as needed, beyond those found in the MSU Academic Programs catalog (<http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=1440>).

**D. Michigan State University College of Agriculture and Natural Resources
Program Coordinator**

1. MSU CANR agrees to designate a coordinator for the Institute of Agricultural Technology Program (the "MSU Coordinator") for the purpose of student recruitment, curriculum coordination, workplace internship placements, certificate coursework review, academic advising assistance, support to students participating in the Program and work with the Monroe County Community College-MSU Agricultural Operations stakeholder groups.
2. Monroe County Community College shall reimburse MSU CANR 50% of the MSU Coordinator's annual salary and fringe benefits costs. Monroe County Community College shall make the reimbursement payment to MSU CANR within 30 days of receiving an invoice detailing such payments. Monroe County Community College agrees that its reimbursement of the MSU Coordinator's annual salary and fringe benefits shall remain in effect for all periods covered by this Agreement.
3. MSU CANR shall be responsible for supervising and evaluating the MSU Coordinator. A representative of Monroe County Community College shall participate in the selection and annual evaluations of the MSU Coordinator; however, MSU CANR shall have final decision-making responsibility.

E. Community College Program Representative and Academic Advisor

1. Monroe County Community College agrees to designate a representative (the "MCCC Representative") to serve as a single point of contact for the MSU Coordinator and for prospective students in the Programs. The MCCC Representative, working together with the MSU Coordinator, will coordinate inter-institutional communication and information regarding admissions and enrollment status, financial application and verification (via MSU's Student Information System), as well as course scheduling. The program coordinator will serve as the academic advisor, for both MCCC and IAT, to work directly with students in the program and industry partners to establish workplace internships.

F. Monroe County Community College and MSU College of Agriculture and Natural Resources' Institute of Agricultural Technology Admissions, Dual Enrollment, Student Reporting and Financial Aid

1. Institute of Agricultural Technology students shall apply simultaneously for admission to both Monroe County Community College and the IAT Program offered by MSU, permitting them to enroll in the required coursework offered by both institutions. Fundamental to the effective and efficient administration of the Programs Monroe County Community College and MSU is the

need to regularly share information, including student records, between the institutions. To that end, MSU and Monroe County Community College agree to share academic and other information, concerning dually enrolled students for the purpose of administering the Programs. Each institution agrees to comply with applicable law and regulations promulgated under the Family Educational Rights and Privacy Act of 1974, 20 U.S.C.@ 1232g et seq. regarding the use and redisclosure of any such records. All dually enrolled students will be notified that Monroe County Community College and MSU will disclose their student records to the other institution and students seeking dual enrollment shall be required to sign consent with respect to such disclosures (see Appendix B for the student consent form).

2. Both MCCC and MSU will report student enrollment to the National Student Clearinghouse based the number of credits that the student is enrolled in.
3. MSU and Monroe County Community College agree to cooperate in the administration of financial aid for concurrently enrolled students. Monroe County Community College agrees to administer financial aid for eligible students while they are completing courses required to earn an IAT certificate, while concurrently enrolled at Monroe County Community College and MSU. The MSU Coordinator will verify to the Monroe County Community College Financial Aid Office the specific MSU courses fulfilling these certificate requirements for a certificate in one of the Programs. The guiding operational principle is that Monroe County Community College will act as the home institution, and MSU as the host institution, during the period students are completing the requirements for a certificate in one of the Programs. Monroe County Community College agrees to administer financial aid for eligible students completing Associate of Applied Science requirements beyond those required for completion of a Program.

As a practical matter, dually enrolled students who qualify for financial aid will receive aid through Monroe County Community College; federal law prohibits students from receiving aid through more than one institution. The MSU Coordinator and the MCCC Representative share the responsibility of counseling students on these financial aid matters and recommending appropriate academic schedules so that students sequentially qualify for aid.

Students will be eligible for scholarships from both MSU and MCCC.

G. Use of Classroom Facilities on the Monroe County Community College Campus (es) for Michigan State University the Programs

1. MSU and Monroe County Community College agree to cooperate in the use of classroom space and facilities. When MSU courses are offered on the campus(es) of Monroe County Community College, classroom usage fees and equipment (such as those used for Interactive Television or other distance learning technology) will be waived. If there is a need for a classroom facilitator to operate equipment, MSU will be responsible for those charges.
2. Monroe County Community College will provide a distance learning technology system that is compatible to the MSU system.
3. Monroe County Community College will proctor MSU online course exams as needed in the Testing Center at no charge for students that are dually enrolled.

H. Additional Certificate Programs

1. This Agreement serves as the operating agreement for any additional IAT certificate programs as agreed to by both parties. Additional program will be jointly agreed upon and an additional Agreement will need to be signed before additional programs can be implemented.

I. Program Review & Termination

1. These programs will be reviewed annually by representatives from both institutions using assessment criteria to be developed by both institutions during the one-year period after date this Agreement is signed.
2. Either Michigan State University or Monroe County Community College may terminate the Agreement by notifying the other party in writing 90 days in advance. Should either party terminate the Agreement, and Monroe County Community College student who has become dually enrolled in one of the Programs prior to termination will be allowed to complete such Program within 2 years from the date of enrollment, subject to the payment of applicable course fees and compliance with applicable academic regulations.
3. This Agreement is valid for 3 years from the last dated signature below. Prior to the expiration of this Agreement, the parties may modify, extend, or amend the Agreement in writing signed by authorized signatories of both parties.

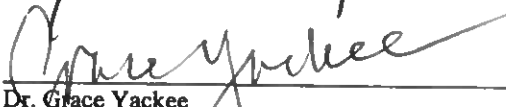
Therefore, in support of the Programs, Michigan State University and Monroe County Community College are signatories to this Agreement, which will take effect upon the last dated signature below:

MONROE COUNTY COMMUNITY COLLEGE



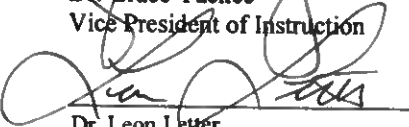
Dr. Kojo Quartey
President

9/10/21
Date




Dr. Grace Yackee
Vice President of Instruction

08/31/2021
Date



Dr. Leon Letter
Dean of Business


08/30/2021
Date



Ms. Tracy Rayl
Assistant Professor of Biology, Faculty Liaison

9-9-2021
Date

MICHIGAN STATE UNIVERSITY



Dr. Teresa Woodruff
Provost and Executive Vice President for Academic Affairs

3/20/2021
Date



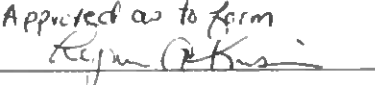
Dr. Ron Hendrick
Dean, College of Agriculture and Natural Resources

03/12/21
Date

Dr. Dorcia Chaison

Dr. Dorcia Chaison
Interim Director, Institute of Agricultural Technology

03/12/21
Date

Approved as to form
BY: 

PRINTED: Lynn Kriser 3/18/2021

ITS: Office of the General Counsel

**Monroe County Community College
and
Michigan State University
Associate of Applied Science - MCCC
IAT Agricultural Operations - MSU**

Requirements for Agricultural Operations Certificate

TOTAL CREDITS REQUIRED FOR GRADUATION= 60

MSU Courses

1. All the following MSU courses (28 credits total):

ABM	130	Farm Management I	(3 Cr)
AE	131	Agricultural Water Resource Management	(3 Cr)
AE	143	Application of Precision Agriculture Technologies	(3 Cr)
AT	202	Agricultural Regulation, Compliance and Safety	(3 Cr)
AT	293	Professional Internship in Agricultural Technology	(3 Cr)
CSS	101	Introduction to Crop Science	(3 Cr)
CSS	105	Agricultural Industries Seminar	(1 Cr)
CSS	126	Weed Management	(2 Cr)
CSS	143	Introduction to Soil Science	(2 Cr)
ENT	110	Applied Entomology of Economic Plants	(3 Cr)
PLP	105	Fundamentals of Applied Plant Pathology	(2 Cr)

2. Complete a minimum of 6 elective credits in the College of Agriculture and Natural Resources as approved by the program coordinator in the Institute of Agricultural Technology.

Community College Partner Courses

3. Required - Complete 26 credits from a Monroe County Community College as approved by the Institute of Agricultural Technology program coordinator.

Requirements for Associate of Applied Science Degree – Agriculture

TOTAL CREDITS REQUIRED FOR DEGREE = 60

1. Complete 34 credits from the College of Agriculture and Natural Resources at MSU as part of the Agricultural Operations Program in the Institute of Agricultural Technology.

2. All the following MCCC courses (19 to 20 credits total):
 - Natural Science Graduation Elective (4cr)
 - Mathematics Competency Elective (3or4cr)
 - Human Experience Competency Elective (3cr)
 - Social System Competency Elective (3cr)
 - ENGL 151 English Composition I (3cr)

3. Complete one of the following Courses:
 - BMGT 160 Managing in the Digital Enterprise (3cr)
 - CIS 130 Intro to CIS(3cr)

4. Complete a minimum of 6 elective credits as approved by the program coordinator.

Student Consent Form

My signature below indicates that I understand my enrollment in the Agricultural Operations Program offered by Michigan State University (MSU) in cooperation with Monroe County Community College(MCCC) requires sharing of my student records at both institutions in order to provide advising, satisfy financial aid reporting requirements, and track progress toward and completion of the MSU IAT Certificate program.

Name (Printed)

MCCC Student ID

MSU Student PID

Signature

Date

**This Consortium Addendum Applies to the
Agricultural Operations Consortium Agreement
Signed Between
Michigan State University
and
Monroe County Community College
March 2021**

March 2021 Consortium Agreement Item E.3. states:

"MSU and Monroe County Community College agree to cooperate in the administration of financial aid for concurrently enrolled students. Monroe County Community College agrees to administer financial aid for eligible students while they are completing courses required to earn an IAT certificate, while concurrently enrolled at Monroe County Community College and MSU. The MSU Coordinator will verify to the Monroe County Community College Financial Aid Office the specific MSU courses fulfilling these certificate requirements for a certificate in one of the Programs. The guiding operational principle is that Monroe County Community College will act as the home institution, and MSU as the host institution, during the period students are completing the requirements for a certificate in one of the Programs. Monroe County Community College agrees to administer financial aid for eligible students completing Associate of Applied Science requirements beyond those required for completion of a Program."

Consortium Addendum Item E.3. change to:

Prior to being admitted into Michigan State University (MSU) coursework Monroe County Community College (MCCC) will assume the responsibility of processing, awarding, and disbursing financial aid for those students who qualify for aid. Accordingly, MCCC will be responsible for monitoring student eligibility, monitoring satisfactory academic progress, refund/repay calculations, record retention and reporting including the National Student Loan Data System (NSLDS) and Fiscal Operations Report and Application to Participate (FISAP).

When students are admitted to the Program at both institutions and begin MSU course work, MSU will assume the responsibility of processing, awarding, and disbursing financial aid, to the extent that the students are eligible at MSU for financial assistance as a part of the broad consortia commitment of the Program. MSU also will assume primary responsibility for monitoring student eligibility, monitoring satisfactory academic progress, refund/repay calculations, in addition to record retention and reporting the combined enrollment at both MSU and MCCC to the NSLDS and FISAP.

The guiding operational principle is that MSU will act as the home institution and MCCC as the host institution during the period the student is completing the requirements for the certificate program.

Once students complete the MSU certificate program, MCCC will then process the financial aid and monitor record retention and reporting including the NSLDS and FISAP for any student still matriculating at MCCC to complete the associate degree.

Under this Agreement, the responsibility for administering outside scholarships awarded to the student will be a shared arrangement. Generally, outside scholarship funds will be sent to and processed by MSU. In most cases, the administration of local promise zones will be processed by MCCC. MSU will be notified of any scholarship that is not processed by MSU.

The MSU IAT coordinator at MCCC will provide a list of students and the courses they are enrolled in for both MSU and MCCC to both financial aid offices.

Financial aid refunds received by students through MSU must be used to help cover the costs of tuition, fees, and other educational related expenses for coursework at MCCC.

All other requirements in the consortium agreement are still applicable.

Therefore, in support of the Programs, Michigan State University and Monroe County Community College are signatories to this Consortium Addendum, which will take effect upon the last dated signature below:

MONROE COUNTY COMMUNITY COLLEGE



Dr. Koji Quartey
President

9/10/21
Date



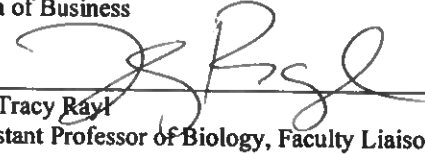
Dr. Grace Yackee
Vice President of Instruction

08/31/2021
Date



Mr. Paul Knollman *Leon Cotto*
Dean of Business

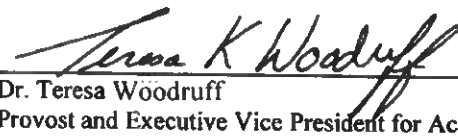
08/30/2021
Date



Ms. Tracy Rayl
Assistant Professor of Biology, Faculty Liaison

9-9-2021
Date

MICHIGAN STATE UNIVERSITY



Dr. Teresa Woodruff
Provost and Executive Vice President for Academic Affairs

3/20/2021
Date



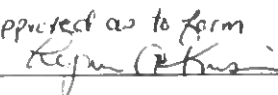
Dr. Ron Hendrick
Dean, College of Agriculture and Natural Resources

03/12/21
Date

Dr. Dorcia Chaison

Dr. Dorcia Chaison
Interim Director, Institute of Agricultural Technology

03/12/21
Date

Approved as to form
BY: 

PRINTED: Lynn Kriser 3/18/2021

ITS: Office of the General Counsel

AMENDMENT TO REVOKE CONSORTIUM ADDENDUM

MADE TO

THE CONSORTIUM AGREEMENT

BETWEEN

MICHIGAN STATE UNIVERSITY

COLLEGE OF AGRICULTURE AND NATURAL RESOURCES

INSTITUTE OF AGRICULTURAL TECHNOLOGY

AND

MONROE COUNTY COMMUNITY COLLEGE

The Parties, Michigan State University for its College of Natural Resources Institute of Agricultural Technology and Monroe County Community College, agree through this amendment to revoke the Consortium Addendum to the Consortium Agreement of March 2021.

The terms of the Consortium Agreement remain in full force and effect.

The individuals signing below have authority to bind their individual Party.

Monroe County Community College

E-SIGNED by Kojo Quartey
on 2023-07-05 09:37:27 EST July 05, 2023

Dr. Kojo Quartey, President

E-SIGNED by Grace Yackee
on 2023-07-05 10:36:21 EST July 05, 2023

Dr. Grace Yackee, Vice President of Instruction

E-SIGNED by Leon Letter
on 2023-07-05 10:52:53 EST July 05, 2023

Dr. Leon Letter, Dean of the Business Division

E-SIGNED by Tracy Rayl
on 2023-07-05 14:42:55 EST July 05, 2023

Ms. Tracy Rayl, Assistant Professor of Biology,
Faculty Liaison

Michigan State University

E-SIGNED by Thomas D. Jeitschko
on 2023-07-07 07:00:15 EST July 07, 2023

Dr. Thomas D. Jeitschko, Interim Provost
and Executive Vice President for
Academic Affairs

E-SIGNED by Kelly Millenbah
on 2023-07-05 14:51:39 EST July 05, 2023

Dr. Kelley Millenbah, Dean
College of Agriculture and Natural Resources

E-SIGNED by Jenó Rivera
on 2023-07-06 08:20:30 EST July 06, 2023

Dr. Jenó Rivera
Director, Institute of Agricultural Technology

E-SIGNED by Anthony Krolak
on 2023-07-05 14:49:10 EST July 05, 2023

Anthony Krolak, Associate Director
Office of Financial Aid

E-SIGNED by Lynn Kriser
on 2023-07-05 14:50:24 EST July 05, 2023

Lynn Kriser, Office of General Counsel