

Michigan State University
College of Agriculture and Natural Resources
Institute of Agricultural Technology
and
Montcalm County Community College

CONSORTIUM AGREEMENT

Michigan State University's College of Agriculture and Natural Resources ("MSU CANR") and Montcalm Community College, pursuant to this Consortium Agreement (the "Agreement"), agree to provide inter-institutional instructional programs in Agricultural Operations Certificate and Associate of Applied Science (AAS) (each a "Program" and collectively, the "Programs"). The specific courses and requirements for the Programs are outlined in Appendix A (MSU IAT Certificates, additional AAS requirements). The inter-institutional understanding includes the following major points:

A. Both Parties Desire to Enhance Agriculture, Food and Natural Resources Post-Secondary Education in Michigan and Increase Student Access to Such Educational Opportunities
MSU CANR and Montcalm Community College shall use reasonable efforts to:

1. Engage in an inclusive planning process to enhance post-secondary educational opportunities and student recruitment in the agriculture, food and natural resources disciplines.
2. Identify and recruit potential partners and sponsors of agriculture, food and natural resources programs.
3. Identify resource needs related to future programming.
4. Foster connections and partnerships with stakeholders that enhances post-secondary agriculture, food and natural resources education.

B. Certificate Program

MSU CANR, with instructional coordination provided by its Institute of Agricultural Technology ("IAT"), will offer course work that, combined with credits from Montcalm Community College, will allow students to complete a certificate program in Agricultural Operations.

1. MSU will provide students with a schedule of MSU courses needed to complete a certificate in the respective Programs (see Appendix A for list of MSU courses).
2. Montcalm Community College will provide the course work that students must complete in addition to the MSU courses required to earn a certificate in the respective Programs, including developmental and prerequisite course work, and student tutoring if necessary (see Appendix A and A2 for list of Montcalm County Community College courses). Students must earn a minimum grade of 2.0 in all Montcalm Community College courses that are to be transferred to MSU for completion of a certificate program.

C. Associate of Applied Science

1. Montcalm Community College will offer an Associate of Applied Science for those students who wish to add an AAS degree to an MSU certificate, Montcalm Community College agrees

to accept all MSU Certificate coursework in transfer toward the AAS in where the student's MSU cumulative grade point is a 2.0 or better. To be awarded an associate degree at Montcalm Community College, students must complete all required coursework, with at least 24 credits of course work at Montcalm Community College (or properly transferred into Montcalm Community College), and program requirements for the AAS.

2. MSU CANR will keep its course equivalencies up-to-date in Transfer MSU (<http://transfer.msu.edu/>) and will provide Montcalm Community College with curriculum guidelines, as needed, beyond those found in the MSU Academic Programs catalog (<http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=1440>).

D. Michigan State University College of Agriculture and Natural Resources Program Coordinator

1. MSU CANR agrees to designate a coordinator for the Institute of Agricultural Technology Program (the "MSU Coordinator") for the purpose of student recruitment, curriculum coordination, workplace internship placements, certificate coursework review, academic advising assistance, support to students participating in the Program and work with the Montcalm Community College-MSU Agricultural Operations stakeholder groups.
2. Montcalm Community College shall reimburse MSU CANR 50% of the MSU Coordinator's annual salary and fringe benefits costs. Montcalm Community College shall make the reimbursement payment to MSU CANR within 30 days of receiving an invoice detailing such payments. Montcalm Community College agrees that its reimbursement of the MSU Coordinator's annual salary and fringe benefits shall remain in effect for all periods covered by this Agreement,
3. MSU CANR shall be responsible for supervising and evaluating the MSU Coordinator. A representative of Montcalm Community College shall participate in the selection and annual evaluations of the MSU Coordinator; however, MSU CANR shall have final decision making responsibility.

E. Community College Program Representative and Academic Advisor

1. Montcalm Community College agrees to designate a representative (the "MCC Representative") to serve as a single point of contact for the MSU Coordinator and for prospective students in the Programs. The MCC Representative, working together with the MSU Coordinator, will coordinate inter-institutional communication and information regarding admissions and enrollment status, financial application and verification (via MSU's Student Information System), as well as course scheduling. The program coordinator will serve as the academic advisor, for both MCC and IAT, to work directly with students in the program and industry partners to establish workplace internships.

F. Montcalm Community College and MSU College of Agriculture and Natural Resources' Institute of Agricultural Technology Admissions, Dual Enrollment, Student Reporting and Financial Aid

1. Institute of Agricultural Technology students shall apply simultaneously for admission to both Montcalm Community College and the IAT Program offered by MSU, permitting them to enroll in the required course work offered by both institutions. Fundamental to the

effective and efficient administration of the Programs Montcalm Community College and MSU is the need to regularly share information, including student records, between the institutions. To that end, MSU and Montcalm Community College agree to share academic and other information, concerning dually enrolled students for the purpose of administering the Programs. Each institution agrees to comply with applicable law and regulations promulgated under the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 21232g et seq. regarding the use and redisclosure of any such records. All dually enrolled students will be notified that Montcalm Community College and MSU will disclose their student records to the other institution and students seeking dual enrollment shall be required to sign consent with respect to such disclosures (see Appendix B for the student consent form).

2. Both MCC and MSU will report student enrollment to the National Student Clearinghouse based the number of credits that the student is enrolled in.
3. When students are admitted to the Program at both institutions and begin MSU course work, MCC will assume the responsibility of processing, awarding, and disbursing financial aid, to the extent that the students are eligible at MCC for financial assistance as a part of the broad consortia commitment of the Program. MCC also will assume primary responsibility for monitoring student eligibility, monitoring satisfactory academic progress, refund/repay calculations, in addition to record retention and reporting the combined enrollment at both MSU and MCC to the NSLDS and FISAP.

The guiding operational principle is that MSU will act as the host institution and MCC as the home institution during the period of time the student is completing the requirements for the certificate program.

Once students complete the MSU certificate program, MCC will then process the financial aid and monitor record retention and reporting including the NSLDS and FISAP for any student still matriculating at MCC to complete the associates degree.

Under this Agreement, the responsibility for administering outside scholarships awarded to the student will be a shared arrangement. Generally, outside scholarship funds will be sent to and processed by MCC. In most cases, the administration of local promise zones will be processed by MCC. MCC will be notified of any scholarship that is not processed by MCC.

The MSU IAT coordinator at MCC will provide a list of students and the courses they are enrolled in for both MSU and MCC to both financial aid offices.

Financial aid refunds received by students through MSU must be used to help cover the costs of tuition, fees and other educational related expenses for coursework at MCC.

Students will be eligible for scholarships from both MSU and MCC.

G. Use of Classroom Facilities on the Montcalm Community College Campus (es) for Michigan State University the Programs

1. MSU and Montcalm Community College agree to cooperate in the use of classroom space and facilities. When MSU courses are offered on the campus(es) of Montcalm Community

College, classroom usage fees and equipment (such as those used for Interactive Television or other distance learning technology) will be waived. If there is a need for a classroom facilitator to operate equipment, MSU will be responsible for those charges.

2. Montcalm Community College will provide a distance learning technology system that is compatible to the MSU system.
3. Montcalm Community College will proctor MSU online course exams as needed in the Testing Center at no charge for students that are dually enrolled.

H. Additional Certificate Programs

1. This Agreement serves as the operating agreement for any additional IAT certificate programs as agreed to by both parties. Additional programs will be jointly agreed upon and an additional Agreement will need to be signed before additional programs can be implemented.

I. Program Review & Termination

1. These programs will be reviewed annually by representatives from both institutions using assessment criteria to be developed by both institutions during the one year period after date this Agreement is signed.
2. Either Michigan State University or Montcalm Community College may terminate the Agreement by notifying the other party in writing 90 days in advance. Should either party terminate the Agreement, and Montcalm Community College student who has become dually enrolled in one of the Programs prior to termination will be allowed to complete such Program within 2 years from the date of enrollment, subject to the payment of applicable course fees and compliance with applicable academic regulations.
3. This Agreement is valid for 3 years from the last dated signature below. Prior to the expiration of this Agreement, the parties may modify, extend, or amend the Agreement in writing signed by authorized signatories of both parties.

Therefore, in support of the Programs, Michigan State University and Montcalm Community College are signatories to this Agreement, which will take effect upon the last dated signature below:

MONTCALM COMMUNITY COLLEGE

MICHIGAN STATE UNIVERSITY

Date _____
Dr. Stacey Young,
President

Date _____
Dr. Thomas D. Jeitschko,
Interim Provost and Executive VP
for Academic Affairs

Date _____
Steven Fosgard,
Vice President for Academic Affairs

Date _____
Dr. Kelly Millenbah, Dean
College of Agriculture and Natural Resources

Date _____
Dr. Jenó Rivera, Director
Institute for Agricultural Technology

Date _____
Tony Krolak, Senior Associate Director
Office of Financial Aid

Date _____
Lynn Kriser, Office of General Counsel

Montcalm Community College & Michigan State University
 Associate of **Applied Science Degree - MCC**
IAT Agricultural Operations Certificate - MSU

Requirements for **Michigan** State University Institute of Agricultural Operations Agricultural **Operations Certificate**. MSU has the right to make course program substitutions in this list of courses by notifying MCC without nullifying this consortium agreement.

TOTAL CREDITS REQUIRED FOR GRADUATION: 60

MSU Courses

1. All of the following MSU Courses (28 credits total):

AE	131	Agricultural Water Resource Mgt	(3 Cr)
AE	143	Application of Precision Ag Tech	(3 Cr)
AFRE	130	Farm Management I	(3 Cr)
AT	202	Ag Regulation, Compliance & Safety	(3 Cr)
AT	293	Professional Internship in Ag Technology	(3 Cr)
CSS	101	Introduction to Crop Science	(3 Cr)
CSS	105	Ag Industries Seminar	(1 Cr)
CSS	126	Intro to Weed Management	(2 Cr)
CSS	143	Fundamentals of Soil Science	(2 Cr)
ENT	110	Applied Entomology of Economic Plants	(3 Cr)
PLP	105	Fund. of Applied Plant Pathology	(2 Cr)

2. Complete a minimum of 6 elective credits in the College of Agriculture and Natural Resources as approved by the Institute of Agricultural Technology Program Coordinator housed at Montcalm Community College.

Community College Partner Courses

3. Complete at least 26 credits from Montcalm Community College as approved by the Institute of Agricultural Technology Program Coordinator housed at Montcalm Community College.

Requirements for Agricultural Operations Associate of Applied Science

Degree TOTAL CREDITS REQUIRED=60

1. Complete 34 credits from the College of Agriculture and Natural Resources at MSU as part of the Agricultural Operations Program in the Institute of Agricultural Technology.
(complete a minimum of 26 credits from Montcalm Course list)
2. Complete one of the following Written Communications courses (3 credits total):

ENGL	100	Freshmen English I	(3 Cr)
ENGL	101	Freshmen English II	(3 Cr)
3. Complete one of the following Oral Communications courses (3 credits total):

COMM	210	Speech	(3 Cr)
COMM	215	Introduction to Human Communications	(3 Cr)
COMM	220	Interpersonal Communications	(3 Cr)
4. Complete both of the following Laboratory Science courses (7 credits total):

AGRI	102	Introduction to Crop Science	(3 Cr)
AGRI	110	Introduction to Animal Science	(4 Cr)
5. Complete one of the following Mathematics courses (4 credits total):

MATH	102	Quantitative Math	(4 Cr)
MATH	159	College Algebra	(4 Cr)
MATH	190	Elementary Statistics	(4 Cr)
6. Complete one of the following Business courses (3 credits total):

BUSN	260	International Business	(3 Cr)
MGMT	237	Concepts of Management	(3 Cr)
7. Complete all of following courses (9 credits total):

POLI	240	American Political System	(3 Cr)
PHCL	222	Bioethics	(3 Cr)
GNST	100	College Success	(3 Cr)

Michigan State University
Montcalm Community College

Student Consent Form

My signature below indicates I understand my enrollment in the Institute of Agriculture Technology (IAT) offered by Michigan State University (MSU) in cooperation with Montcalm Community College requires sharing of my student records. This includes records from previous and current institutions for admissions, advising, financial aid reporting, to track my progress toward completion of the MSU IAT Certificate Program and Associates Degree from Montcalm Community College.

Student Name (Printed): _____

Montcalm Community College Student ID: _____

MSU Student PID: _____

Student Signature: _____

Date: _____

