



## REGULATION ON THE CONDUCT OF SPECIALTY INTERNSHIPS WITHIN THE “VICTOR BABEȘ” UNIVERSITY OF MEDICINE AND PHARMACY OF TIMIȘOARA

|  | Position, last and first name   | Date       | Signature |
|--|---|------------|-----------|
| Drafted by:  | Dean of the Faculty of Medicine,<br>Prof. Bogdan Timar, MD, PhD.<br><br>Dean of the Faculty of Dental<br>Medicine,<br>Prof. Meda-Lavinia Negruțiu, MD,<br>PhD.<br><br>Dean of the Faculty of Pharmacy,<br>Prof. Codruța-Marinela Șoica, MD,<br>PhD. | 18.06.2021 |           |
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## CHAPTER I. General provisions

**Art. 1.** This regulation establishes the general framework for the organisation and conduct of the specialty internship of students at the “Victor Babeș” University of Medicine and Pharmacy of Timișoara (hereinafter referred to as UMFVBT).

**Art. 2.** The regulation was developed in accordance with the following regulations, rules and methodologies in force:

- Law no. 1/2011 on National Education, with subsequent amendments and completions;
- Order of the Minister of Education, Research and Youth no. 3955/09.05.2008 on the approval of the General Framework for the organisation of internships within bachelor’s and master’s degree programs and of the Framework Agreement regarding internships within the bachelor’s or master’s degree programs;
- Law no. 288/2004 on the organisation of university studies, with subsequent amendments and completions;
- Decision no. 1175/2006 regarding the organisation of bachelor’s degree studies and the approval of the list of related fields and specialisations;
- Order of the Minister of Health and Minister of Education, Research and Youth no. 140/1515/2007 regarding the specialty internships specific to Universities of Medicine;
- Law no. 258/2007 on the internships of pupils and students;
- Emergency Ordinance no. 75 of 12 July 2005 on ensuring the quality of education, with subsequent amendments and completions;
- Order of the Minister of Education and Research no. 3235/10.02.2005 regarding the organisation of the bachelor’s degree university study cycle;
- Order of the Minister of Education and Research no. 3617/16.03.2005 regarding the generalised application of the European Credit Transfer and Accumulation System;
- Order of the Minister of Education and Research no. 3928/21.04.2005 on ensuring the quality of educational services in higher education institutions Recommendation 2006/961CE of the European Parliament and of the Council on transnational mobility within the European Community for the purpose of education and training: European Quality Charter for Mobility;
- Decision no. 1720/2006 of the European Parliament and of the Council on the Lifelong Learning Programme 2007–2013;
- Order of the Minister of Health no. 140/26.01.2007 regarding the approval of the Methodology for the collaboration between hospitals and medical higher education institutions, and medical education units, respectively;
- Specific standards regarding the external evaluation of academic quality for the bachelor’s and master’s study programs of the specialised committee no. 12 Medical sciences;
- Charter of the “Victor Babeș” University of Medicine and Pharmacy of Timișoara;
- Decision of the Senate no. 9/9161/29.06.2017;
- Regulation on the functioning of the Committee for student internship within the Faculty of Pharmacy.

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**Art. 3.** Specialty internship is a mandatory discipline which aims to consolidate theoretical knowledge, train and develop general and specialised professional skills and practical skills specific to the student's specialisation.

**Art. 4.** Within the UMFVBT, the students' specialty internship has the following objectives:

- to strengthen the theoretical knowledge and develop the practical skills of the student to be applied in accordance with the study program followed;
- to adapt the knowledge and practical skills of students to the labour market by carrying out summer internships in healthcare/pharmaceutical units;
- to prospect and capitalise on the possibilities of hiring graduates, depending on their training and skills;
- to ensure excellence in training and promote values in the spirit of academic freedom, in the context of national and international culture and civilisation.

## CHAPTER II. Organisation and conduct of the specialty internship

**Art. 5.** The following are involved in the organisation and conduct of the specialty internship:

- a) *the internship organiser* – UMFVBT, through the Faculty of Medicine, the Faculty of Dental Medicine, and the Faculty of Pharmacy;
- b) *the internship partner* – the central or local institution (healthcare/pharmaceutical unit) or any other legal person in Romania, in the member countries of the European Union (EU), in a state belonging to the European Economic Area (EEA), and in the Swiss Confederation (CH), or from a third country that may participate in the process of practical training of students;
- c) *the intern* – the UMFVBT student who performs the specialty internship for the consolidation of theoretical knowledge and the formation of the medical skills;
- d) *the supervising teacher* – the person designated by the UMFVBT in charge of the organisation and supervision of the conduct of the specialty internship;
- e) *the tutor* – the person designated by the internship partner who will ensure the observance of the conditions related to the training and acquisition by the intern of the professional competencies planned for the specialty internship period.

**Art. 6.**

(1) All students will perform the summer internship in accredited healthcare units in the country or abroad.

(2) For the internships carried out abroad, the verification of the accreditation of the pharmaceutical/healthcare unit (medical institution) is the responsibility of the student by filling in and signing the Compliance Note (Annex 2 to the framework agreement regarding the specialty internship).

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**Art. 7.**

- (1) The specialty internship is carried out by the students enrolled in UMFVBT bachelor's degree programs according to a predetermined schedule.
- (2) The period during which the specialty internship takes place is specified in the structure of the academic year.
- (3) The duration of the specialty internship is provided for each academic year in the curricula of the study programs.
- (4) The specialty internship is a mandatory discipline which is credited with 2 ECTS credits out of the total of 60 ECTS credits corresponding to an academic year and graded with pass/fail.
- (5) Failure to carry out the specialty internship during the period provided in the structure of the academic year will result in the student being graded with "fail" and not receiving the corresponding credits.
- (6) The rescheduling of the outstanding specialty internship is done only in justified cases, with the approval of the Dean of the faculty.
- (7) In exceptional cases (state of emergency/siege, epidemics/pandemics, natural disasters), the UMFVBT Board of Directors may decide on the manner of conducting the specialty internship.

**Art. 8.**

- (1) The student will attend at the headquarters of the unit where the practical activity will take place based on the framework agreement regarding the specialty internship together with its annexes: notification issued by the Dean's Office of the faculty to the attention of the healthcare/pharmaceutical unit (Annex 1), compliance note (Annex 2), and the student evaluation form (Annex 3) available in electronic format on the UMFVBT website in the Specialty/Summer Internship section.
- (2) In addition to these documents, students will submit to the representative/tutor assigned by the internship partner's institution the document related to the internship portfolio, and the list of educational objectives and professional skills to be obtained during the internship, according to the year and the study program; this document is available for download from the UMFVBT website in the Specialty/Summer Internship section.

**Art. 9**

- (1) In the curriculum of the Pharmacy study program for years I-IV, the duration of the specialty internship during the summer is provided differently for years I-III, and IV, respectively.
- (2) In the curriculum of the Pharmacy study program for year V, a specialty internship with a duration of 26 weeks in pharmaceutical units in Timișoara is provided for the second semester. This internship is credited with 20 ECTS credits.
- (3) The evaluation of the internship activity of the students within the Faculty of Pharmacy is carried out by the Committee for student internship in accordance with its own regulations.

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#### **Art. 10**

- (1) A framework agreement regarding the specialty internship is concluded between the UMFVBT, as an internship organiser, the internship partner, and the intern (student).
- (2) The framework agreement establishes the organisational framework as well as the modalities of conduct of the specialty internship.
- (3) The framework agreement specifies the responsibilities of the parties, the responsible persons appointed by the UMFVBT (supervising teacher), and of the internship partner (tutor), respectively, the period of the specialty internship, in accordance with the provisions of the Order of the Minister of Education, Research and Youth no. 3955/09.05.2008.

#### **Art. 11**

- (1) At the end of the specialty internship period, the tutor will fill in and sign the evaluation form.
- (2) At the beginning of the academic year, students are obliged to submit to the secretary's office of the faculty:
- the framework agreement signed by the parties;
  - the notification (Annex 1);
  - the compliance note (Annex 2);
  - the evaluation form filled in and signed by the internship partner (Annex 3);
  - the list of professional competencies related to the year/study program, in addition to the student's portfolio/internship file.
- (2) The supervising teacher will endorse the student evaluation forms, and will enter the grade in the gradebook.

### **CHAPTER III. Final provisions**

#### **Art. 12.**

The Senate of the “Victor Babeș” University of Medicine and Pharmacy of Timișoara approved this Regulation in the meeting dated 30.06.2021, the date on which it enters into force.

**Rector,**

**Prof. Octavian Marius Crețu, MD, PhD.**

*The handwritten signature is applied on the original version of the document that is kept in the archives of the University Senate.  
This document has the same legal force as the original document.*

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